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## MADAGASCAR REFINE AND IMPLEMENT (R&I) INCEPTION WORKSHOP

March 2 - 6, 2020 | Antananarivo, Madagascar

### WORKSHOP OBJECTIVES

1. Develop a shared understanding between USAID's Office of Food for Peace (FFP) and the development food security activities' (DFSAs) consortiums regarding expectations, roles and responsibilities, milestones, and the administrative and technical requirements of the Madagascar DFSA R&I model.
2. Jointly review the DFSAs' theories of change (TOCs) to identify the key evidence and knowledge gaps that will be explored during the refinement period.
3. Revisit the DFSAs' refinement year work plan, taking into consideration the prioritized learning/research activities identified during the workshop, the DFSAs' community and key stakeholder engagement strategies, and refinement year award milestones and deliverables.
4. Orient DFSAs to one another and discuss opportunities for coordination and collaboration.
5. Build working relationships to facilitate future collaboration.

### WORKSHOP OUTPUTS

1. A consolidated and prioritized set of key research questions addressing the most important evidence and knowledge gaps in the DFSAs' TOCs and implementation strategies.
2. A draft action plan for addressing these evidence and knowledge gaps.
3. Common understanding of refinement year expectations, process, and activities.
4. Mutual agreement on the inputs for the refinement year's work plan.
5. DFSAs prepared to finalize research scopes of work and refinement period work plans.

### GENERAL SCHEDULING

- Event Registration: Monday, March 2 at 8:30 – 9:00 am
- Start Times: 8:30 am daily
- Morning Break: 10:30 – 11:00 am (*except Friday which is 11:00*)
- Lunch Break: 12:30 – 13:30 (*except Thursday, lunch is 13:00-14:00*)
- Afternoon Break: 15:00 – 15:30
- End Times: 17:00 daily (*except Friday, which ends at 16:30*)

### WORKSHOP MATERIALS

Workshop materials and resources will be uploaded to: [www.ideal.events/madagascar](http://www.ideal.events/madagascar)

## Day 1: Monday, March 2

#	Time	Session and Objectives
8:30 – 9:00		<b>REGISTRATION</b>
1	9:00 – 9:30	<b>Welcome</b> <ul style="list-style-type: none"> <li>• Welcoming and framing of the context for the DFSAs within the objectives of USAID/Madagascar</li> <li>• Remarks from FFP/Washington</li> <li>• Introduction to IDEAL</li> </ul>
2	9:30 – 9:45	<b>Introductions and Ice Breaker</b> Participants become acquainted with each other
3	9:45 – 10:30	<b>FFP Vision for R&amp;I</b> <ul style="list-style-type: none"> <li>• Orientation to the evolution of the R&amp;I concept and model within FFP</li> <li>• High level review of workshop design and expected outputs</li> <li>• Overview of workshop agenda</li> </ul>
10:30 – 11:00		<b>BREAK</b>
4	11:00 – 12:30	<b>Takeaways from Gender, Youth, and Social Dynamics (GYSD) Consultation</b> Sharing the key takeaways from the GYSD consultation, its outputs, and recommendations for consideration during the inception workshop
12:30 – 13:30		<b>LUNCH</b>
5	13:30 – 14:30	<b>Community Engagement</b> <ul style="list-style-type: none"> <li>• Review basic concepts and FFP expectations around the DFSAs' engagement with the communities</li> <li>• Discuss organizational capacities, tools, and strategies needed to carry out (and monitor and evaluate the effectiveness of) the DFSAs' community engagement/empowerment, feedback loops, etc.</li> </ul>
6	14:30 – 15:00	<b>Introduction to Causal Design</b> <ul style="list-style-type: none"> <li>• Overview of Causal Design's progress on the Randomized Controlled Trial (RCT), including baseline</li> <li>• Introductions to Causal Design's local research staff</li> </ul>
15:00 – 15:30		<b>BREAK</b>
7	15:30 – 16:30	<b>Overview of Theory of Change (TOC) Terms and Evidence &amp; Knowledge Gaps (EKGs)</b> <ul style="list-style-type: none"> <li>• Outline how the TOC fits into DFSA design and implementation</li> <li>• Review key TOC terms</li> <li>• Explore various forms of EKGs</li> </ul>
16:30 – 17:00		<b>Day 1 Wrap-Up &amp; Looking Ahead</b> <ul style="list-style-type: none"> <li>• Q&amp;A</li> <li>• Housekeeping updates/issues</li> </ul>

## Day 2: Tuesday, March 3

#	Time	Session and Objectives	
	8:30 – 9:00	<b>Daily Opener</b> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Review the day's objectives and agenda</li> <li>Q&amp;A</li> </ul>	
8	9:00 – 9:30	<b>Overview: TOC Review and EKG Identification Process</b> Demonstrate how implementing partner (IP) teams can do a purpose-by-purpose review focused on identifying EKGs	
	9:30 – 10:30	<b>DFSA Concurrent TOC Purpose Review Round 1—Identify EKGs</b> DFSA teams and FFP explore purposes and identify EKGs	
		<b>Filao [Main Room]</b> FIOVANA Purpose 2: Income/Production	<b>Orchidees [Breakout Room]</b> <i>Maharo</i> Purpose 2: Health, Nutrition, WASH
	10:30 – 11:00	<b>BREAK</b>	
9	11:00 – 12:30	<b>DFSA Concurrent TOC Purpose Review Round 1—Identify EKGs Continued</b> Continuation of TOC review process in breakout groups for first round of purposes	
	12:30 – 13:30	<b>LUNCH</b>	
	13:30 – 15:00	<b>DFSA Concurrent TOC Purpose Review Round 1—Complete Identification of EKGs and Consolidate</b> <ul style="list-style-type: none"> <li>Continuation of TOC review process in breakout groups for first round of purposes</li> <li>During final 30 minutes of session DFSA consolidates EKGs</li> </ul>	
	15:00 – 15:30	<b>BREAK</b>	
	15:30 – 16:30	<b>DFSA Concurrent TOC Purpose Review Round 2—Identify EKGs</b> <ul style="list-style-type: none"> <li>DFSA teams and FFP explore purposes and identify EKGs</li> </ul>	
10		<b>Filao Room</b> FIOVANA Purpose 1: Health and Nutrition	<b>Orchidees Room</b> <i>Maharo</i> Purpose 1: Governance and Social Protection and Purpose 4: DRR & NRM
	16:30 – 17:00	<b>Daily Wrap-Up</b> <ul style="list-style-type: none"> <li>Q&amp;A on TOC review process so far</li> <li>Housekeeping updates/issues</li> <li>Review Day 3 Agenda</li> </ul>	
	18:00 – 19:30	<b>Welcome Reception – All workshop participants invited!</b>	

## Day 3: Wednesday, March 4

#	Time	Session and Objectives	
	8:30 – 9:00	<b>Daily Opener</b> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Review the day's objectives and agenda</li> <li>Q&amp;A</li> </ul>	
10	9:00 – 10:30	<b>DFSA Concurrent TOC Purpose Review Round 2—Identify EKGs Continued</b> Continuation of TOC review process in breakout groups for second round of purposes	
	10:30 – 11:00	<b>BREAK</b>	
	11:00 – 12:30	<b>DFSA Concurrent TOC Purpose Review Round 2—Complete Identification of EKGs and Consolidate</b> <ul style="list-style-type: none"> <li>Continuation of TOC review process in breakout groups for second round of purposes</li> <li>During final 30 minutes of session DFSA team consolidates EKGs</li> </ul>	
	12:30 – 13:30	<b>LUNCH</b>	
11	13:30 – 15:00	<b>DFSA Concurrent TOC Purpose Review Round 3—Identify EKGs</b> DFSA teams and FFP explore purposes and identify EKGs	
		<table border="0"> <tr> <td> <b>Filao Room</b>                              FIOVANA Purpose 3: Social Protection and Ecological Resilience                         </td> <td> <b>Orchidees Room</b>                              Maharo Purpose 3: Productivity and Income                         </td> </tr> </table>	<b>Filao Room</b> FIOVANA Purpose 3: Social Protection and Ecological Resilience
	<b>Filao Room</b> FIOVANA Purpose 3: Social Protection and Ecological Resilience	<b>Orchidees Room</b> Maharo Purpose 3: Productivity and Income	
	15:00 – 15:30	<b>BREAK</b>	
15:30 – 16:45	<b>DFSA Concurrent TOC Purpose Review Round 3—Identify EKGs Continued</b> Continuation of Purpose 3 review in breakout groups		
	16:45 – 17:00	<b>Daily Wrap-Up</b> <ul style="list-style-type: none"> <li>Housekeeping updates/issues</li> <li>Review Day 4 Agenda</li> </ul>	

## Day 4: Thursday, March 5

#	Time	Session and Objectives
	8:30 – 9:00	<b>Daily Opener</b> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Review the day's objectives and agenda</li> <li>Q&amp;A</li> </ul>
12	9:00 – 10:00	<b>Randomized Controlled Trial (RCT) – Research Design</b> Discussion about priorities for RCT research
13	10:00 – 10:30	<b>Bringing It All Together</b> Overview of the EGK clustering and prioritization process
	10:30 – 11:00	<b>BREAK</b>
14	11:00 – 12:00	<b>Final EKG Consolidation and Agreement</b> DFSAs breakout groups validate the EKGs from the TOC reviews, eliminate duplicate questions and identify those that may be addressed by the baseline, and clarify research justification
15	12:00 – 13:00	<b>Review of Existing Data Sources and Establish Follow-up Plan</b> <ul style="list-style-type: none"> <li>IPs share EKGs and with FFP agree what learning questions can be addressed through secondary data</li> <li>IPs establish follow-up plan to obtain relevant secondary data</li> </ul>
	13:00 – 14:00	<b>LUNCH</b>
	14:00 – 14:30	<b>Review of Existing Data Sources Continued</b>
16	14:30 – 15:00	<b>Clustering and Prioritizing EKG Learning/Research Questions</b> Cluster and begin sequencing the research questions, to obtain a manageable and effective set of Year 1 studies.
	15:00 – 15:30	<b>BREAK</b>
	15:30 – 16:30	<b>Clustering and Prioritizing EKG Learning/Research Questions Continued</b>
	16:30 – 17:00	<b>Daily Wrap-Up</b> <ul style="list-style-type: none"> <li>Housekeeping updates/issues</li> <li>Review Day 5 Agenda</li> </ul>

## Day 5: Friday, March 6

#	Time	Objectives/Activities
	8:30 – 9:00	<b>Daily Opener</b> <ul style="list-style-type: none"> <li>Housekeeping</li> <li>Review the day's objectives and agenda</li> <li>Q&amp;A</li> </ul>
17	9:00 – 9:30	<b>Scopes of Work (SOWs) Review</b> <ul style="list-style-type: none"> <li>Review FFP's expectations regarding the SOWs</li> <li>Review of research methods' strengths and weaknesses</li> <li>Discuss level of rigor needed to answer the research questions</li> <li>Discuss the possibility of clustering studies into broader SOWs</li> </ul>
18	10:00 – 11:00	<b>Exploring Proposed Studies and Planning for SOWs</b> <ul style="list-style-type: none"> <li>Examine and agree upon (FFP/DFSA) the number/scope of specific studies for prioritized research/study questions</li> <li>Explore draft SOWs and identify questions to be answered</li> </ul>
	11:00 – 11:30	<b>BREAK</b>
19	11:30 – 12:30	<b>FFP's Expectation for R&amp;I Year Work Plan</b> Share FFP's expectations for the DFSAs' refinement period work plan, including milestones, key agreement deliverables, and other R&I related events
	12:30 – 13:30	<b>LUNCH</b>
20	13:30 – 15:00	<b>Work Planning</b> <ul style="list-style-type: none"> <li>DFSA teams will revisit their refinement period work plan based upon the results of the workshop</li> <li>Settle on strategies and timelines for communication and collaboration between IPs and FFP on main elements of refinement year</li> </ul>
	15:00 – 15:30	<b>BREAK</b>
21	15:30 – 16:15	<b>Bringing It All Together and Next Steps</b> <ul style="list-style-type: none"> <li>Review the decisions and agreements from the workshop and next steps</li> <li>Q&amp;A</li> <li>5 minute evaluation</li> </ul>
	16:15 – 16:30	<b>Workshop Close</b>



