

Handout 5-8: Quality Improvement and Verification Checklist: Home Visits/Negotiated Behavior Change

Name of the person using this list: _____

Name of the person being evaluated: _____

Location: _____ Date: _____

Number of "Yes" boxes checked: _____ Number of questions used: _____

Present score: _____ % Previous score: _____ %

Calculate the score by counting the number of "Yes" boxes checked and divide by the total number of questions that were applicable to the situation.

Question	Yes	No
1. Did the BCA greet the person being visited and establish confidence?		
2. Did the BCA introduce himself/herself and greet the head of household (if present)?		
3. Did the BCA ask if other members of the family are present who might need to participate in the discussion (influencing groups)?		
4. Did the BCA talk with the person being visited about how things are going with current or new behaviors?		
5. If there were urgent issues (such as a sick child), did the BCA prioritize them and make appropriate recommendations or referrals?		
6. Did the BCA review the key points of the last (prior) meeting?		
7. Did the BCA listen to/reflect on what the person being visited said?		
8. Did the BCA identify difficulties/barriers to behavior adoption?		
9. Did the BCA discuss realistic options for overcoming the barriers?		
10. Did the BCA recommend/ask for doable actions?		
11. Did the BCA ask the person/people to agree to try one or more of the solutions?		
12. Did the BCA ask the person/people to repeat the agreed-upon action?		
13. Did the BCA congratulate the person/people on their good work?		
14. Did the BCA set a date for the follow-up visit?		
15. Did the BCA thank the person/people for making time to meet?		

Comments: _____
