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| **Warehouse Name:** |  | **Date:** |  |

**Commodity Received:**

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| --- | --- | --- | --- | --- | --- |
| **Shipment #** | **Commodity**  | **B/L or Waybill #** | **Unit Weight** | **# of Units Received** | **# of Units Balance** |
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**Commodity Dispatched:**

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| --- | --- | --- | --- | --- | --- |
| **Shipment #** | **Commodity**  | **Waybill #** | **Unit Weight** | **# of Units Dispatched** | **# of Units Balance** |
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**Notes:**

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| Prepared By: |  |
| Signature: |  |
| Date: |  |
| Reviewed By: |  |
| Signature: |  |
| Date: |  |