1. The shipping company must pay for reconstitution expenses incurred as a result of damages caused during ocean transport. Payment may be handled in one of three ways, depending on the country:
* The shipping company makes all arrangements and pays for all expenses at the time of the reconstitution.
* USAID may make arrangements for reconstitution through a contracted agent.
* Awardee makes all arrangements and includes cost as a separate item on loss claims filed against the shipping company. Awardee should also submit invoices or other documents supporting these costs to its headquarters’ office.
1. For reconstitution that will cost **less than US$500**,no prior authorization is necessary. For reconstitution **costing US$500 or more**, a written authorization from the local USAID Mission is required in order to be reimbursed by USDA/CCC.
2. In all cases, prepare a **Marine Reconstitution Costs Certificate**, and submit it to headquarters with other marine claims documentation. The certificate should contain the following information:
* Date of reconstitution
* Shipment number
* Description of commodity (e.g., wheat, peas, oil)
* Packaging unit (e.g., bags, cartons, pails) and size
* Number of units reconstituted
* Nature of damage causing reconstitution
* Costs paid (labor, materials)
* Any invoices (if applicable)
* Payment reference numbers (e.g., check numbers)